**個人通訊地址服務計畫申請表  
Personal Mailing Address Application Form**

客戶盡職審查  
Customer due diligence  
(本公司職員填寫)  
(Stuff use only)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **申請人資料 Applicant Information  不現身No Show** | | | | | |
| 英文姓名 Full Name in English | Enter Here (E.g.: CHAN Tai Man/CHEN Dawen) | | | 緊急聯絡人  Number of Shares | Click Here to Enter Text | |
| 中文姓名 Full Name in Chinese | Click Here to Enter Text | 性別 Gender | Select | 聯絡電話 Contact Number | Click Here to Enter Text | |
| 身份證/護照號碼 I.D. / Passport No. | Click Here to Enter Text | 簽發國家 Issuing Country | | Click Here to Enter Text | | |
| 聯絡電話 Contact Number | Click Here to Enter Text  **WhatsApp** | 其它國籍 (如適用)  Other Nationality  (If Applicable) | | Click Here to Enter Text | | |
| 住址/聯絡地址 Residential / Correspondence Address | Flat/Room, Floor, Block, Building  Street No.  Complex/Community, District  Country | | | 即時通訊軟體Instant Messenger | Select | |
| 用戶名/號碼  AC Name / No. | Enter Here | |
| 電郵地址 E-mail | Click Here to Enter Text | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **服務計畫及付款資料　Service Plan & Payment Information** | | | | | | | | |
| 個人通訊地址地點選擇  Personal Mailing Address Location Selection | 上環店  Sheung Wan | 北角店  North Point | | 旺角店  Mong Kok | | 元朗店  Yuen Long | 荃灣店  Tsuen Wan | |
| 繳費週期  Payment Cycle | 預繳12個月 (優惠價) 12-Month Prepayment (Special Offer)  預繳24個月 (優惠價) 24-Month Prepayment (Special Offer)  **預繳36個月 (最抵優惠價) 36-Month Prepayment (Best Offer)** | | | | | | | |
| 郵件/包裹通知  Mails/Parcels Notification | 電郵地址　Email Address:　 Click Here to Enter Text  If differ from contact email 若與聯絡電郵不一  如額外增加WhatsApp接收通知，每年將收取港幣240 服務費。An annual charge of HKD240 will be added if notifications are also received by WhatsApp messages. | | | | | | | |
| 計畫生效日期  Activation Date | Select Date | | 繳交費用  Total Amount | | Enter Here | | | . | |
| **申請人須存放HKD200按金以支付代墊郵/運費用，按金可於服務終止時退還。**  **Applicant will be required to deposit HKD200 for postage/courier charges. Refundable on termination of service.** | | | | | | | | |  | |

**注意：必須填寫此申請表內所有空格 (不適用者請以“N/A”表示)** **Caution: All boxes on this application form must be filled out (if not applicable, put “N/A”)**

請在適當的方格內填上(✓)號或(x)號以表示你的選擇　Please check (✓) or cross (x) the appropriate box to indicate your preference

|  |
| --- |
| **申請及繳費注意事項 Important Notes for Application and Payment** |
| 1. 填妥並簽署申請表後，需連同以下證明文件與申請表一併電郵/傳真/郵寄至本公司: Please submit the completed and signed application form along with the following information to us by email/fax/mail:   **所有申請人之身份證Identity Card or Passport**  (如未能現身請提供其他身份證明文件If you fail to show up, please provide the other identity document )   1. 繳費方式 Payment Method (請先與會計妹職員確認總金額 Please contact AccGirl to confirm the total cost):    * **現金 Cash** 前往本公司以現金繳費　 Paying by Cash in Person    * **存款 Cash Deposit** 存款到本公司之中國銀行戶口 Making Cash Deposit to Our Bank of China Account    * **支票 Cheque** 前往本公司遞交/郵寄/入票 Bringing Payment Cheque to us in Person/by Post    * **轉賬Bank Transfer** 中銀戶口 Transferring Fund from Bank of China Account非中銀戶口 (客戶自付銀行手續費) Transferring Fund from Other Banks (Bank Handling Fee Paid by Client) 轉數快 Transferring Fund via “FPS” (Faster Payment System)   *如以遞交支票形式付款，支票抬頭請寫上「****會計妹有限公司****」或「****AccGirl Limited****」，並於支票背面後寫上您姓名。 如以存入支票形式付款，請根據以上指示，存入支票後於銀行收據背面寫上您姓名並將其正本或副本交回本公司。*  For Cheque Payment, please make cheque payable to “AccGirl Limited” and write your name on its back. For Cheque Deposit, please follow the instructions above and write your name on the back of the bank receipt, then return it (original copy OR photocopy) to us.   1. 銀行賬戶詳細資料 Bank Account Detailed Information (以非港幣繳付費用之客戶請先向會計妹職員索取外幣戶口資料： For non-HKD payments, please obtain the Foreign Currency Bank Account information from AccGirl before making a payment): **帳戶名稱 Account Name:** AccGirl Limited 會計妹有限公司 **銀行名稱 Bank Name:** Bank of China 中國銀行 **港幣戶口 HKD Account:** 012-676-1-023557-4 **轉數快 FPS No.:** 7088578 |

於以下三項陳述前方之空格內加上剔號“***✓***”或交叉“**x**”、於橫線上簽署、填上簽署人姓名及簽署日期後方可遞交申請。  
This application form can only be submitted after ticking the 3 boxes, signing above the line, filling in signer’s name and signature date below.

　 本人茲證實上述資料確實無誤，並已閱讀及同意本申請表 (包括 “條款和條件”) 內所列之所有條款和條件。

I declared that the information given above is true and accurate in each and every respect. I have read the application form ( “Terms and Conditions”) and agree to all of the terms and conditions stated in it.

　 本人明白及同意所有費用 (包括所有政府收費及服務費) 於繳付予會計妹後一概不能退還。

I understand and agree that all fees (including government charges and service fees) cannot be refunded after payment has been made.

　 本人 (即下述簽署人) 確認，上方所提供之資料，就本人所知所信，皆為完整真確，如有不實資料會計妹將不會繼續提供服務，而本人承諾，若有任何影響上述資料完整性及真確性之重大變動，本人將即時通知會計妹的客戶經理。

I, the undersigned, confirm that the information provided above is complete and correct to the best of my knowledge and belief and I undertake that, as long as I continue to be a client of TCSP Licensee, If there are false informations, AccGirl will not continue to provide services, I will promptly notify the appropriate relationship manager at TCSP Licensee of any material changes affecting the completeness and accuracy of the responses to the above mentioned questions.

|  |  |
| --- | --- |
| Click Here to Enter Text  客戶簽署　Applicant’s Signature | 客戶姓名 Name：Click Here to Enter Text  日期 Date ：Select Date |

請問閣下從以下哪些途徑得知**「會計妹」**? How did you hear about “AccGirl”?

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 電視廣告 TV Advertisement |  | Youtube廣告 |  | 巴士廣告 (路訊電視) Bus Ad. (Road Show) |  | 面書 Facebook |  | 的士 Taxi |
|  | 網絡搜索 Web Search |  | 別人介紹 Referral |  | 展覽 Exhibition |  | 宣傳單張 Leaflets |  | 其他 Others: Description |

**注意：必須填寫此申請表內所有空格 (不適用者請以“N/A”表示) Caution: All boxes on this application form must be filled out (if not applicable, put “N/A”)**

請在適當的方格內填上(✓)號或(x)號以表示你的選擇　Please check (✓) or cross (x) the appropriate box to indicate your prefere.